

Report for: Pensions Committee 11 April 2016

Item number: 7

Title: Administration Report

Report

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Ward(s) affected: N/A

Report for Key/

Non Key Decision: Non Key decision

1. Describe the issue under consideration

- 1.1. The Pensions Administration Report sets out any relevant matters for the Committee's consideration relating to the proper administration of the Haringey Pension Scheme. In this report the admission of two schools catering company and one cleaning contractor as Admitted Employers is set out.

2. Cabinet Member Introduction

- 2.1. Not Applicable

3. Recommendations

Members of the Pensions Committee are asked to note :

- 3.1. That the Council's Chief Finance (Section 151) Officer agreed on behalf of the Pension Committee the entry of Lunchtime Company Limited as an Admitted Employer following their catering service contract with St Marys Priory Infant and Junior School on 25 March 2016.

That members agree:

- 3.2. That the catering contractor Caterlink Limited be admitted to the Haringey Pension Fund. The reason being Caterlink Limited is entering into a service contract with Woodside High School and is subject to an admission agreement.
- 3.3. That the admission agreement be entered into and that the agreement is a closed agreement such that no new members can be admitted.
- 3.4. That the cleaning company Hillcrest Cleaning Contractors be admitted to the Haringey Pension Fund. The reason being Hillcrest Cleaning Contractors is entering into a service contract with Chestnuts Primary School and is subject to an admission agreement.

- 3.5. That the admission agreement be entered into and that the agreement is a closed agreement such that no new members can be admitted.

4. Reasons for decision

- 4.1. The Council is obliged under the Local Government Pension Scheme Regulations 2013 to admit new eligible admission body employers into the pension scheme where the admitted body has entered into an admission agreement and to admit to the Scheme the eligible employees of that body.

5. Alternative options considered

- 5.1. Not Applicable

6. Background information

Delegated Authority New Employer seeking Admitted Body Status

- 6.1. The Haringey Pension Fund sought delegated authority for the Council's Chief Finance Officer to agree the entry of a new employer as a Transferee Admission Body.
- 6.2. The new employer Lunchtime Company Limited requested Admitted Body Status following it entering into a catering service contract with the Governing Body of St Mary's RC Priory School with effect from 25 March 2016.
- 6.3. The employer contribution rate is 33.9% plus, as an alternative to carrying deficit liability and providing bonds, the contractor has exercised the option to pay an additional 5% employer contribution. The staff are required to work no less than 50% of their time on the contract. The admission agreement is closed and only the TUPE transferred staff can participate in the LGPS.

New Employer seeking Admitted Body Status

- 6.4. Woodside High School will be outsourcing their catering function on 1 June 2016 to the catering contractor Caterlink Limited.
- 6.5. Twelve staff will be transferred under TUPE regulations, they are members of the LGPS. The admission agreement is closed and only the TUPE transferred staff can participate in the LGPS. The contract length is for 3 years, staff are required to work no less than 50% of their time on the contract. The actuary has been asked to calculate the employer contribution rate and bond value.
- 6.6. Chestnuts Primary School will be outsourcing their cleaning function to the cleaning company Hillcrest Cleaning Contractors.
- 6.7. Four staff will be transferred under TUPE regulations, two are members of the LGPS. The admission agreement is closed and only the TUPE transferred staff can participate in the LGPS. The contract length is for 3 years, staff are required to work no less than 50% of their time on the contract. The actuary has been asked to calculate the employer contribution rate and bond value.

7. Contribution to strategic outcomes

7.1. N/A

8. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

8.1. Finance and Procurement

8.1.1. The Chief Finance Officer has been consulted in the preparation of this report and confirms that there are no additional financial implications.

8.2. Legal

8.2.1. Under Regulation 3 of the Local Government Pension Scheme Regulations 2013 the employees are eligible to remain members of the Haringey Pension Fund if Lunchtime Company Limited has entered into an Admission Agreement. The Admission Agreement is still to be agreed and is to be a closed agreement. A “pass through arrangement” has also been agreed which means there is no bond/ indemnity or guarantee being provided.

9. Use of Appendices

9.1. None

10. Local Government (Access to Information) Act 1985

10.1.